

Subject: INVITATION OF QUOTATIONS FOR SUPPLY OF LAPTOP WITH PRELOADED OPERATING SYSTEM, MS OFFICE.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods:-

No.	Description of the Goods	Specifications (Bidder to mention model number of the product offered)	Qty.	Delivery Period
1	Laptop for SIIDCUL Office	CONFIGURATION a. CPU: INTEL CORE i5(11 th Gen) b. MEMORY: 8 GB c. HARD DISK DRIVE: 256GB SSD Or higher d. DISPLAY : 14" SCREEN e. OPERATING SYSTEM: WINDOWS 10 Pro ORIGINAL f. OS CERTIFICATIONS: WINDOWS 10 OS. g. MS OFFICE ORIGINAL	01	Within 7 days

2. **Place of Delivery:** SIIDCUL 29, IIE IT Park, SIIDCUL, Dehradun (Uttarakhand)
3. **Installation Requirement if any:** Yes to be installed at designated site/s.
4. All duties, taxes and other levies payable under the contract shall be indicated and included in the total price.
5. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
6. The Prices should be quoted in Indian Rupees only.
7. **Validity of Quotation:** Quotation shall remain valid for a period not less than 20 days after the deadline date specified for submission.
8. **Evaluation of Quotations :** The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- a. are properly signed ; and
- b. Conform to the terms and conditions, and specifications.
9. **Award of contract:** The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
10. 100% Payment shall be made after successful installation of the goods.
11. The offered goods would be covered under standard warranty of 01 years from date of installation.
12. You are requested to provide your offer till 06/07/2022 by 17:00 hours on the address mentioned below:-
Address: SIIDCUL 29, IT Park, SIIDCUL, Dehradun (Uttarakhand)

No. 776.....

Date 29/6/22

1. The General Manager, SIIDCUL, Dehradun for Kind Information.
2. The Finance Controller, SIIDCUL, Dehradun for kind information.
3. DGM(C), SIIDCUL, Dehradun for Information.
4. AM (IT), SIIDCUL Dehradun for uploading the notice on SIIDCUL Website.

Beena
(Beena)
AGM (IT)